

Bella's Private Party Worksheet

Event Name: _____ **# of Guests:** _____

Day: _____ **Date:** _____ **Time:** _____

PARTIES OVER 15 GUESTS, WE ASK THAT YOU LIMIT YOUR ENTRÉE SELECTIONS TO 5 TO 6 ITEMS. PLEASE MAKE YOUR SELECTIONS CHOOSING ITEMS FROM A VARIETY OF THE PRICED CATEGORIES LISTED BELOW. BASED ON YOUR SELECTIONS, WE WILL PRINT A MENU SPECIFIC TO YOUR CHOICES AND PRESENT IT TO YOUR GUESTS THE DAY/NIGHT OF YOUR EVENT.

Upon review and acceptance of the proposal and our private party policies, please sign and return this document with your deposit.

The above estimate is not a guaranteed amount. The final amount will reflect charges according to the final guaranteed guest count and any additional charges incurred.

Guarantees on Number of Guests:

Food, beverage and add-on items charges will be based on the final guest count. Final guest counts are due no later than one week before the date of the event. If no final guest count is received, we will use the number of guests located on the attached proposal. If the guaranteed guest count falls below 75% of the proposal guest count, the price per guest will be based on the confirmed guest count. We will make every effort to accommodate any last minute increases in the guest count.

Room Fee & Cancellation Policy:

A non-refundable /room fee (\$100.00 or \$150.00 depending on room choice) is required to confirm the booking of this event. Room Fee refunds on cancellations are handled as follows –

- Notice over 14 days prior to event: full refund of Room Fee
- Notice less than 13 days prior to event: no refund of Room Fee

Upon review and acceptance of the proposal and our policies, please sign below and return this document with your room fee.

We will work with you to ensure this event reflects your own taste and personal touches. Our goal is to relieve you of the many details that go along with hosting a successful party so that you, as well as your guests, can thoroughly enjoy this special event.

Thank you for your interest in Bella's. We look forward to working with you to make this special event a success in every possible way.

Bella's Event Coordinator

Client

Date

Date

APPETIZERS

DESCRIPTION	PER PERSON PORTION	COST PER UNIT (each)	QUANTITY	EST. COST
Cheese & Crackers	Per person	3.00		
Cheese & Crackers w/ Fruit	Per person	4.50		
Clams Casino	Per piece	1.25		
Cold Antipasti	Per 4 persons	12.95		
Eggplant Rollatini	Per 2 persons	8.95		
Fried Calamari	Per 4 persons	9.75		
Garlic Bread	Per 2 persons	3.00		
Garlic Bread with Cheese	Per 2 persons	4.25		
Hot Antipasti	Per 2 persons	10.95		
Littlenecks on the Half Shell	Per Piece	1.25		
Oysters on the Half Shell (when available)	Per Piece	1.75		
Roasted Red Peppers	Per 2 persons	8.95		
Pan of Littlenecks & Mussels	Per 2 to 4 Persons	12.95		
Grilled Pizza, Red (with Tomato, Roasted Red Pepper & Prosciutto)	Per 2 Persons	13.75		
Grilled Pizza, White, "Shrimp Scampi Style", with Olive Oil, Garlic and Shrimp)	Per 2 Persons	16.50		
Shrimp Cocktail	Per piece	2.75		
Stuffed Mushrooms	Per Piece	1.50		
Shrimp Scampi	Per 2 persons	12.95		
Small Caesar Salad – up-charge to substitute	Per Person	Add 2.50		
Small Spinach Salad - up-charge to substitute	Per Person	Add 3.00		
Small Mixed Baby Greens – up charge	Per Person	Add 3.50		
Soup, Cup	Per person	4.00		
Soup, Bowl	Per person	6.00		

ENTREES *(includes Small House Salad, coffee or tea)*

20.95

Linguine or Ziti with Tomato Sauce (with Meatballs or Sausage)				
Fettuccine Alfredo				

20.95

Three-Cheese Lasagna				
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22.95

Linguine Carbonara				
Fettuccine La Bella				
Clams Amalfi over Pasta (Red or White)				
Single Pork Chop (with sautéed Vinegar Peppers)				

23.95

Ziti with Chicken & Broccoli				
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24.95

Baked Scrod				
Chicken Parmigiana				
Chicken Piccata				

25.95

Chicken Marsala				
Eggplant Parmigiana				

26.95

Baked Stuffed Chicken Breast				
Chicken Parm & Eggplant Combo				
Haddock & Calamari Cioppino				
Statler Chicken Breast				
Haddock Francese				

27.95

Veal Piccata				
Veal Parmigiana				

28.95

Crabmeat Risotto with Lobster Tail				
Shrimps & Clams Amalfi (Red or White)				
Shrimp Parmigiana (Red or White)				
Veal Marsala				
Shrimp Scampi Portofino over Pasta				

29.95

Double Pork Chops w Vinegar Peppers				
Veal Parmigiana & Eggplant Combo				
Swordfish (Grilled or Baked w/ Puttanesca)				

33.95				
Bowtie Pasta with lobster, shrimp & scallops in a pink cream sauce				
34.95				
Sirloin Steak				
Rack of Lamb				
38.95				
Filet Mignon				
40.95				
Surf & Turf				

KIDS MENU ITEMS				
Boneless Chicken Tenders with Fries	Per Person	9.50		
Linguine or Ziti with Tomato Sauce or Butter	Per Person	6.95		
With One Meatball	Per Person	9.95		
Pan Pizza with Cheese	Per Person	7.50		
Grilled Cheese with Fries	Per Person	6.95		
DESSERTS				
Apple Crisp	Per Person	4.75		
Cannolis	Per Person	4.75		
Cheesecake (with or without strawberries)	Per Person	4.50		
Chocolate Fudge Layer Cake	Per Person	5.25		
Chocolate Mousse	Per Person	5.25		
Crème Caramel	Per Person	4.50		
Espresso Biscotti Ice Cream	Per Person	4.75		
Flourless Chocolate Cake	Per Person	5.25		
Limóncello Gelato Truffle	Per Person	5.25		
Tiramisu	Per Person	4.25		
Assorted Mini Desserts	Per Dozen	24.00		
Chilled Dessert Wine (VinSanto, Dievole) with Homemade Biscottis	Per Person	7.95		
BRINGING CAKE (Must be store bought)	YES			
Cake Cutting & Serving Fee	Per Person	.75		
With Scoop of Ice Cream (Choc/Van/Capp)	Per Person	2.00		
NON-ALCOHOLIC BEVERAGES	Add to Check	Y or N		

ADD-ON ITEMS (please specify)

ESTIMATED TOTAL FOOD & ADD-ON ITEM COST				

ALCOHOLIC BEVERAGES

OPEN BAR	YES	
CASH BAR	YES	
BEER & WINE (ONLY)	YES	
WINE WITH DINNER, Choices....	QUANTITY TO ORDER	EST. COST
MAGNUM HOUSE PINOT		
MAGNUM HOUSE CHIANTI		
Other Wines (please see Wine List)		
OTHER, Please specify		
ESTIMATED TOTAL ALCOHOLIC BEVERAGE COST		

EVENT COSTING

CATEGORY / DESCRIPTION	CALCULATIONS	TOTAL COST
DIRECT COSTS		
Food & Add-Ons		
Alcoholic Beverages		
FOOD & BEVERAGE SUBTOTAL		
6.25% Tax (Using Subtotal)		
20% Gratuity (Using Subtotal)		
Room Fee/Deposit		
TOTAL DIRECT COST		

Notes: